

Fire Safety Policy

Introduction

Stratherrick and Foyers Community Trust (SFCT) acknowledges its responsibilities as a duty holder under the Fire (Scotland) Act 2005 (as amended) and related subordinate legislation. SFCT is committed to delivering high standards of fire safety performance to ensure the safety of employees, service users and visitors. This will evidence the demonstrable commitment to continuous improvement in health and safety performance.

Statement of Intent

SFCT will take all reasonably practicable steps to provide and maintain an environment that is safe from the effects of fire for all its employees, service users, and any other people who may be affected by its activities in premises where SFCT has control to any extent: this may be rented or leased. Where premises are shared with other organisations, the CEO must ensure that the standards set out in this document are met as a minimum requirement.

SFCT is committed to continually improving its fire safety performance to ensure that there is no disruption to the delivery of its services. This standard will be achieved by:

- Creating and maintaining a positive fire safety culture which secures the commitment from all members of staff;
- Meeting all responsibilities to employees and to others who may rightfully be in our premises;
- Implementing a planned and systematic approach to the management of fire safety, namely:
 - Identifying those premises where a fire risk assessment (FRA) is required;
 - Recording significant findings from the FRA and developing and monitoring Action Plans; Ensuring that FRAs are reviewed in the event of any changes of structure or procedures within that which may impact on fire safety provisions;
 - Maintaining positive working relations with Scottish Fire and Rescue Service;
 - Maintaining records of all fire incidents and ensuring that fire reports are prepared and reported as necessary;
 - Providing fire safety training to relevant staff.

Legislation and Board Policies

This document has been developed to meet the requirements of:

- The Health and Safety at Work etc. Act 1974

- The Fire (Scotland) Act 2005 (as amended) Page 1 of 23
- Management of Health and Safety at Work Regulations 1999 (as amended)

This policy was last reviewed on 1 December 2025 and will be reviewed every two years.